

North Carolina Basketmakers Association. *Basket Therapy*
Coordinators Jeanette Miller and Jean Lovelace

Dear Perspective Teacher,

The **2024 NCBA Convention** will be held in Durham, NC, March 14-17, 2024, at the Sheraton Imperial Hotel. *You must be a member of NCBA to teach.* We are soliciting proposals for a large number of four (4) hour classes, an equal number of six (6) hour classes, a limited number of mini bonus and seminars of one (1) to two (2) hours, eight (8) hour classes..

>**Classes** will be scheduled to begin on Thursday afternoon and end on Sunday Morning. Seminars and mini bonuses classes will be scheduled for Thursday or Sunday. Please make a note on the application if you cannot teach during a certain time period. *All teachers are responsible for any equipment needed to teach the class or seminar (i.e., slide projectors).* **Your stated class fee should include materials and related expenses. A stipend will be paid to the teacher for each hour taught by NCBA 4 hour class \$30, 6 hour class \$45, and 8 hour class \$60. There will be no stipend paid for mini bonus or seminars.**

>**Class size** will be limited to a maximum of twelve (12) and a NCBA minimum of six (6) students: *If your minimum student number is more than six (6), please note that number on the application.* Instructors are required to give each student printed instructions or at least a materials list, lengths to cut, and any other printed information they would need when attempting the basket at a later time.

> **We are especially interested in baskets that have not been taught at NCBA previously.**

>**Kits** (With the exception of classes where material preparation is part of the learning experience, (i.e., splitting oak, shaving ribs, etc.) *should be prepared for the students by the instructor, with as much PRE-CUTTING done as possible, thus allowing more time for instruction in class and ensuring that the students COMPLETE their projects.*

>**Electronic proposal submissions** will be accepted. If you have never been selected to teach at NCBA or have not taught at NCBA in the past five (5) years you must submit the actual basket. If you have previously taught but are unable to submit electronic proposals, you may submit the actual basket.

>**Please submit a copy** of the application for each basket you would like to submit. **If your submission is not YOUR original creation**, please obtain permission from the creator to teach the proposed basket and give credit where it is due. If the basket is a copy of an original, please note that on the application. Please furnish as much information as possible regarding teaching objectives when writing basket descriptions. NOTE: Teachers who are submitting baskets for consideration are **not** involved in the final selection of proposed baskets.

>**Sign the release** form at the bottom of the application form. An attorney for NCBA prepared the release form.

> **Include a check made payable to NCBA for \$20.00 for the first (1st) basket and \$8.00 for each additional basket mailed to the chairman which will cover the return shipping fee,** and a stamped self-addressed envelope and along with a return-mailing label for all baskets mailed. Mail to Jean Lovelace 1141 Pecan Street Conover, N.C. 28613

Teachers may pre-register for convention and select classes (like a regular student) for a fee of \$25.00. Contact the teacher liaison , Judy Wobbleton for instructions.

jklwobbleton@gmail.com

***Basket submissions Must be RECEIVED NO LATER THAN JUNE 30, 2023**

Questions: Please contact Jean Lovelace 828-256-9289
Basket1therapy@gmail.com

Basket Therapy
North Carolina Basketmakers Association Convention 2024
Durham, North Carolina March 14 - 17, 2024
--Teacher Application Form --

(Instructions: Please print or type all information. This form or a copy (**no personally formatted proposal forms**) must accompany each proposed basket.

Name: _____ Member #: _____

Address: _____

E-mail(s): _____ Phone Number(s) _____

Name of Basket/Seminar Topic: _____

Has this basket been taught at NCBA before? Yes No If yes, when was the last time? _____ (Yr.)

Please use the following designations in determining experience level:

Beginner: Little or no weaving experience with the material being used.

Beginner/Intermediate: Still a beginner, but ready for something more challenging.

Intermediate: Skilled at basic techniques with material being used. Weaver has no trouble setting up bases, or twining, or over-under weaves or rims using the material of the class offered.

Intermediate/Advanced: Still an intermediate weaver but ready to try something more challenging.

Advanced: Have mastered all basic skills and ready to try new techniques, fibers, shaping, and creative methods.

All Levels: Class may contain students ranging from Beginner to Advanced skills. Teacher feels all students will have no difficulty in **completing project in allotted time**.

Experience Level for Basket (Circle One only)

Beginner Beginner/Intermediate Intermediate Intermediate/ Advanced Advanced All Levels

Size of Basket: Width _____ Length _____ Height _____ Diameter _____

Number of Class Hours: _____ **Class Fee:** \$ _____

This basket is constructed from: (circle one) Hardwoods Naturals Reed

Please provide a description, **65 words or less** of the basket or seminar you are proposing. Be as specific as possible about what the students will learn in the class. You may be teaching specific techniques that are not immediately apparent from looking at the sample basket. **Please include a list of special tools required of the student or additional cost (embellishments, starts, etc.) imposed on the student during class.** Please be sure to tell us if the basket has historical significance. (The coordinator reserves the right to edit your description. Please print legibly or type)

Teacher's Biography: (85 words or less. Coordinator reserves the right to edit bio. Please print legibly or type)

Teacher's Name (Please Print)

Release

The undersigned does hereby release and discharge the North Carolina Basketmakers Association, Inc., from any and all claims, causes of action, and liability arising from damage, injury, or destruction to baskets owned by the undersigned which are stored for judging and photographed for brochure, while in the possession of the North Carolina Basketmakers Association, Inc., which will have possession of the baskets belonging to the undersigned which are the subject of the release as follows:

From the 15th June, 2023, to the 20th of July, 2023

The consideration for this release, waiver and discharge is the handling and storage and display and other utilization of such baskets belonging to the undersigned by the North Carolina Basketmakers Associations, Inc., without the charge of an additional insurance fee or premiums which otherwise would be required to cover liability of the North Carolina Basketmakers Association, Inc., to the undersigned for any damage, injury or destruction to the property of the undersigned.

Signed by Teacher: _____

Witness: _____ **Date:** _____

IF NOT SIGNED THE PROPOSAL WILL BE RETURNED!!!

For any basket submissions mailed, please include a check **made payable to NCBA for \$20.00 for first (1st) basket and \$8.00 for each additional basket shipped which will cover the return shipping fee (and the additional money for insurance.)** Also, Include a stamped self-addressed envelope a completed returned shipping label and packing diagram. **MAIL TO: Jean Lovelace 1141 Pecan Street, Conover, N. C. 28613**

If you have questions about this application or the convention, please contact:
Jean Lovelace 828-256-9289 basket1therapy@gmail.com

(Jury Use Only)

Proposal No. _____

Box No. _____

Check No. _____ **Amount \$** _____

Box Weight _____

Insurance Requested: Yes No

Amount Requested \$ _____ **Paid:** Yes No

Basket Therapy

Teacher's Proposal

Check List

If you have never been selected to teach at NCBA or have not taught for NCBA in the past five (5) years or you have previously taught at NCBA and are electing to submit an actual basket, you are required to pay return shipping and insurance costs for your proposals.

Sample Basket Submissions:

- Attach an identification card with your name and basket name to each basket submitted. An application form must accompany each basket.
- Provide a digital photo to basket1therapy@gmail.com for each submission, You may provide up to 4 photos for each submission. See the guidelines for photos below.
- Pack your baskets sensibly for shipping. No loose peanuts please!
A "map" (taped to the inside lid of the box) of how baskets are packed in the box is helpful for repacking to return your baskets. If return shipping insurance is required specify the value for each sample basket on the proposal form and include total return insurance amount along with return shipping amount in your check.

Electronic Submissions

- Complete the Online form. The link is on ncbaproposals@gmail.com
Your submission will serve as your release signature. The application must contain your email address and you will receive a copy of your form by return email, which you should review and make corrections as needed.
- Upload up to 4 different digital photos for each proposal.
Your biography only needs to be submitted with at least one submission.

Basket Photos:

- Photo files must be named with the basket name. (There are a lot of photos with the same name i.e., IMG_12345.jpg [Example: Fall Foliage Basket 4]
The first photo that you upload will be the one used in the brochure. You may provide up to 4 photos for each submission.
Photos should be of high quality. Basket image should show the complete basket with blank space between image and edges. The background should be a plain solid color. No apples, coins, mugs, rulers, or other objects are to be used in the picture. Images need to be void of shadows on or around the basket.
Take photos with photography lighting or natural lighting on overcast days to avoid shadowing.
Electronic photo submissions must be in jpg or png format.

Final Checklist

- ☐ You must be a current member of North Carolina Basketmakers Assoc. to be eligible to teach.
- ☐ Proposals must be received between June 15th, 2023 and no later than June 30th, 2023.
- ☐ Complete a separate proposal for each basket submitted, along with a description of basket in Word form through email even if you are mailing baskets for review.
- ☐ If your submission is not **YOUR** original creation, please obtain permission from the creator to teach the proposed basket and give credit where it is due in the basket description.
- ☐ Include a check made payable to **NCBA for \$20 for first (1st) basket and \$8.00 for each additional proposal** only if you mail your baskets.

Direct questions to:

E-Mail: basket1therapy@gmail.com